

# EASTHAMPSTEAD PARK COMMUNITY SCHOOL

## ACCESSIBILITY PLAN



Reference Document: Disability Access Audit – Update 2015

### Introduction

The Disability Access Audit (DAA) made a comprehensive study of the school site with reference to issues affecting its accessibility to the disabled. This document aims to present an action plan to remedy those areas where the school buildings and facilities are deficient in term of disabled access.

### Disability Discrimination Act (DDA)

The key points of the DDA that influence the school Disability Access Plan (DAA) are shown at para 1.6 of the DAA. The essential responsibilities are summarised as follows:

- Where a physical feature, including one relating to the design or construction of a building, or the approach or access to it makes it impossible or unreasonably difficult for disabled people to make use of a particular service it is the duty of the service provider to take reasonable steps to:
  - - Remove the feature.
    - Alter it so that it no longer has that effect.
    - Provide a reasonable means of avoiding the feature.
    - Or provide a reasonable alternative way of making the service in question available to disabled people.
- The requirements of the DDA are triggered when a person applies for a job, is employed or it becomes apparent that an existing employee requires some form of accommodation adjustment.

### Deficiency Resolutions

The DAA sorts deficiencies into Priority and Cost bands:

Priorities:

- Priority 1 – Urgent ie severe barrier or hazard for disabled people.
- Priority 2 – As soon as possible to eliminate a problem as in Priority 1 or provide a service or facility.
- Priority 3 – Provide a service or facility and to remove a physical barrier.
- Priority 4 – No reasonable solution available, however, management procedures should overcome the problem.
- Priority 5 - Work to be carried out as part of regular maintenance (Best Practice).
- Priority 6- Work to be carried out under refurbishment (Best Practice).
- Priority 7 - Work for specific individuals.
- Priority 8 – Other departments responsibility, ie Fire Officer, Highways

Cost Bands:

- Cost Band 1 – up to £1000
- Cost Band 2 – Between £1000 and £4999
- Cost Band 3 – Between £5000 and £24999
- Cost Band 4 – Over £25000

Serial	Access Consideration	Recommendation	Priority	Cost Band	Plan	Completed Y/N
10	Main entrance doors and doors to B block too heavy.	Reduce pressure to minimum necessary	P5	C1	Doors cannot be adjusted further - consider when doors are replaced / updated. <i>B Block double doors to be replaced Apr 15, DT door being replaced Apr 15</i>	
11	Main entrance doors handles do not contrast well with doors	Lower handles to 1000 mm	P6	C1	Under review if the doors are replaced at any time in the future	N/A
13	Pupil entrances	Clear signage and location maps to be provided when required.	P3	C2	For action when required.	A/R
14	Pupil entrances	Where possible entrances should have a ramped approach i.e. Technical Block, Sports hall and Performing Arts.	P3	C3	For action if building works planned	A/R
16	Reception Area	Provide induction loop system.	P2	C1	Planned as part of the Planned Maintenance programme for 2004/5 but never implemented by the LA. School to review if funding becomes available	N/A Expensive
17	Reception Area	Provide information in different formats	P2	C1	Signage noting this service is available	Admin P
21	Internal doors	Reduce pressure to minimum necessary	P5	C1	Doors cannot be adjusted further - consider when doors are replaced / updated. <i>Corridor doors replaced with overhead door closures.</i>	When required.
22	Internal doors	Lower handles to 1000 mm	P5	C1	Action when doors replaced / refurbished- doors not replaced so not actioned	N
23	Internal doors	Some combination locks too high	P6	C1	For review when necessary would require whole door replacement	A/R
25	External Ramp to Performing Arts from English area	Windows o the ramp are a hazard to the disabled.	P1	C1	All ground floor windows in the new build part of the school present a hazard to able bodied and disabled alike. A programme of protective barriers has been implemented on the most hazardous windows. All windows are fitted with limiters but these are fragile by design and are not pupil proof. The cost of further provision will fall into C3 cost areas not C1. The windows are discussed at all condition surveys and will be reviewed at the next as a priority item.	Window limiters checked and replaced when required.
26	Dining Area	Provide signage to identify wheelchair route to Restaurant	P2	C1	For review when necessary.	A/R

Serial	Access Consideration	Recommendation	Priority	Cost Band	Plan	Completed Y/N
27	Dining Area	Provide information in different formats when required	P2	C1	For review when necessary.	A/R
28	Dining Area	Provide alternative seating, some with armrests when required.	P7	C1	For review when necessary.	A/R
29	Dining Area	Provide portable induction loop system.	P1	C1	Cost prohibitive	A/R
30	Library	Provide large print books where necessary	P7	C2	Done when need arises	Y
32	Library	Ensure there is good circulation	P2	C1	Ongoing management action to resolve.	Y
33	Library	Install and induction loop system as required	P2	C1	See Serial 16 and for action when required.	A/R
35	Performing Arts	Consider induction loop system in the Main Hall for use by pupils and visitors.	P2	C1	The Performing Arts building is not used for public performances. Consideration will be given for induction loop system when necessary.	A/R
37	Performing Arts	Access for wheelchairs to the stage	P3	C3	The Performing Arts building is not used for public performances. There is no specific requirement for wheelchair access at this stage as it is possible to achieve access to the stage area via the rear doors.	Y
40	Toilets	Repair broken or damaged rails where appropriate.	P5	C1	Routine maintenance	Y
41	Toilets	Consider adapting the male WC in the Performing Arts building and the male WC close to Reception	P3	C3	Overall toilet provision in the school is under review and will consider overall disabled toilet provision.	£5k quote in 2010.
43	Staff Room	Install a portable induction loop system.	P3	C1	For consideration when required	Y
46	Teaching Areas Generally	Keep circulation areas clear of obstruction and provide signage where necessary.	P3	C1	Ongoing management action to resolve.	Y
47	Teaching Areas Generally	Improve colour contrasts	P7	C2	Take due regard in maintenance programme.	Y

Serial	Access Consideration	Recommendation	Priority	Cost Band	Plan	Completed Y/N
48	Teaching Areas Generally	Ease doors	P5	C1	Take due regard in maintenance programme.	Y
49	Teaching Areas Generally	Improve vision panels	P5	C1	Take due regard in maintenance programme.	Y
50	Teaching Areas - workshops	Provide adjustable height workbenches.	P3	C2	To be actioned as required	A/R
51	Teaching Areas - Food rooms	Provide variable height kitchen work tops and units as necessary.	P3	C2	To be actioned as required	Y
52	Sports Facilities	Install an accessible WC and shower and changing facilities in both male and female areas	P3	C1	Overall toilet provision in the school is under review and will consider overall disabled toilet provision. <i>DDA toilet and wet room installed in pavilion</i>	A/R .
53	Sports Facilities	Provide an induction loop system	P3	C3	To be actioned as required	A/R

Reviewed and Revised:

February 2018

Responsibility for Implementation and Review:

Steering Committee and Headteacher

Date of next review:

Spring 2021