

EASTHAMPSTEAD PARK COMMUNITY SCHOOL



The school operates a home school agreement that we ask all parties to sign before starting at the school. It is detailed for you in this form. Governors, parents/carers, staff and students were consulted as part of the agreement process.

Home - School Agreement

Student's Name:

Date of Entry to school:

THE STUDENT - NAME:

We ask students to:

- uphold the school's vision and values.
- attend school regularly and be punctual to school at all times. All students to be on site by 08:40 each day.
- behave responsibly and treat all members of the community with respect when in school, travelling to and from school and when representing the school.
- follow the school Respect & Pride expectations as set out in the Student Diary and detailed below.
- comply with the school's policies.
- complete all school work to the best of my ability and on time.
- take an active part in school life, participate in extracurricular clubs/master classes
- be polite and helpful to others.
- look after the school environment.
- bring my correct equipment each day and take responsibility for it. This includes a reading book, Student Diary, writing equipment, exercise books and text books.
- complete homework to the best of my ability and hand it in on time, using Google classroom
- comply with the school uniform regulations for both the daily uniform and the uniform required for PE.
- read the school rules for Responsible Internet Use and to use the computer system and internet in a responsible way and obey these rules at all times.
- use social media appropriately and with due respect for the law.
- not to use their mobile phone during school hours unless authorised by a member of staff
- have a 'mind to be kind' by
 1. consider their actions and look for the opportunity to be kind
 2. be open minded
 3. to protect and look after each other

We show Respect & take Pride

- for others

- for our community

- for ourselves

- in our achievements

- in our community

- in ourselves

Which means that in classrooms and around the school site we will:

- be polite and respectful to each other - teachers and students, support staff and visitors
- contribute to school life positively and honestly
- have respect for each other's property and respect for the school environment
- be punctual for tutor time, lessons and PREP time
- settle quickly, removing all items that are not school uniform before school starts
- have our student diary and clear pencil case on the desk in tutor time, lessons and PREP time
- supply our own equipment for each lesson
- sit where we are asked and follow the seating plan
- pay attention and respond quickly to the teacher's directions and instructions, staying silent whilst the teacher is addressing the class
- take an active part in tutor time and lessons, asking questions, working with and supporting others, and giving helpful feedback.

- allow learning to continue without interruption
- ensure that mobile phones and music players are not seen in lessons
- not eat or chew during lessons
- move around the school in a sensible and safe way
- apologise sincerely when we get things wrong.

PARENTS/PERSON WITH RESPONSIBILITY FOR THE STUDENT

THE PARENT(S) - NAME(S):

I/We will:

- support and trust the school in upholding the school's vision and values.
- ensure the student arrives to school on time and attends regularly, being aware that regular absence has a significant impact on progress.
- inform the school promptly, in writing, of any reasons for absence, lateness or change of home address or email address or contact numbers.
- ensure the student comes to school properly equipped to take a full and active part in lessons and complies with the school uniform regulations, upholding our values of Respect and Pride.
- support the school's behaviour policy (copies available from school and on the school's website). This includes:
 - valuing the school's reward system
 - supporting sanctions set by the school, e.g. detentions.
 - ensuring prohibitive items, for example alcohol and smoking materials are not brought onto the site or used in school.
- attend meetings, academic mentoring sessions and/or Parents' Evenings to discuss the student's progress.
- reinforce expectations that the student behaves responsibly and treats all members of the community with respect when in school, travelling to and from school, and when representing the school
- ensure the student knows how to use social media appropriately and with due respect for the law.
- download the ClassCharts App and check regularly.
- Inform the school if we do not wish for photographs to be taken or used to market or promote positive involvement at EPCS.

Support the school's policies on digital technology and the Internet. I will monitor my child's use of the Internet and social media outside of school. I will also act as a positive role model and will use social media responsibly in respect of all matters relating to the school.

I have read and understood the Rules for Responsible Internet Use and give permission for my child to access the Internet. I understand that the school will take all reasonable precautions to ensure students cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

In respect to a complaint relating to the school, I will use the formal complaints policy and refrain from airing any grievances or concerns on social media sites, as this could be potentially damaging to the school and our students

Parent/Guardian Signature(s):

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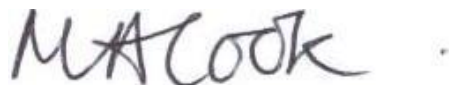
THE SCHOOL

The school will:

- uphold our vision and values.
- ensure that parents know about any concerns or problems that affect their child's progress linked to work, behaviour or wellbeing.
- set regularly and promptly mark and monitor homework.
- contact parents if there is a problem with attendance, punctuality or equipment which is inhibiting progress.
- make regular student assessments to determine progress and send home regular reports.
- provide a wide range of curricular and extra-curricular events to which parents and carers will be welcomed.
- arrange Parents' Evenings at which progress will be discussed in addition to specific evenings to celebrate students' successes.
- keep parents informed about school activities through school publications and the use of the website.
- provide online facilities to allow parents to check on attendance and progress.
- provide information through the PHSEE programme to support students' understanding of the appropriate use of social media and internet usage.
- respond to any concerns you raise and do our best to resolve them successfully to the satisfaction of all parties.
- make our policies available to parents and carers via the school website, www.epschool.org, or in paper format by request.

Headteacher: Mrs Liz Cook

Signature:

A handwritten signature in black ink that reads "MLA COOK". The letters are slightly slanted and connected in a cursive-like style.

Misuse of Mobile Devices Consequence Procedure (updated September 2018)

<p>If a student is seen with, or using a mobile device, the student will be expected to hand the device over as requested. The device will be taken by the member of staff and handed in to the Raising Standards office.</p> <p>If the student has complied with this request, the mobile device will be returned to them the same day by Raising Standards.</p> <p>Otherwise parents/carers will be expected to come into school for a meeting with the HoY or a SLT of staff to discuss the non-compliance of the policy and a more serious consequence will be given.</p>	
1 st Offence	<ul style="list-style-type: none"> • At the teachers discretion the mobile phone maybe handed back at the end of the lesson or the device is confiscated and taken to the Raising Standards office • Confiscating member of staff gives detail to the Raising Standards office who record it on SIMS • Device handed back at the end of the day by the Raising Standards office
2 nd Offence	<ul style="list-style-type: none"> • Device confiscated and taken to the Raising Standards office • Confiscating member of staff gives detail to the Raising Standards office who record it on SIMS • Device handed back at the end of the day by the Raising Standards office • Communication to parents/carers stating that next time the device is confiscated the parents/carers will be required to collect the device
3 rd Offence	<ul style="list-style-type: none"> • Device confiscated and taken to the Raising Standards office • Confiscating member of staff gives detail to the Raising Standards office who record it on SIMS • Device to be collected by parent/carer – communication sent home advising that next time the device is confiscated the student will be internally excluded for persistent failure to adhere to the rules of the school
4 th Offence	<ul style="list-style-type: none"> • Device confiscated and taken to the Raising Standards office • Confiscating member of staff gives detail to the Raising Standards office who record it on SIMS • Device to be collected by parent/carer – Communication that the mobile phone licence has been removed and the procedure explained

