



Easthampstead Park Community School

Ringmead
Bracknell
Berkshire
RG12 8FS

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23 February 2021

Dear Parents/Carers

Notice of Election of Parent Governor

I am writing to let you know that there is a vacancy for a Parent Governor on the Governing Board of Easthampstead Park Community School. You are invited as Parents/Carers who wish to stand for election as a Parent Governor to put your names forward.

We are aware that Parents/Carers are interested in the education of their children and share the school's commitment to ensuring the best possible education and opportunities for our students. One of the most significant ways to build on this, is to volunteer to be a Parent Governor. Parent Governors' play an important role in ensuring that the parent viewpoint is represented in decision making.

A person is disqualified from election or appointment as a Parent Governor, if they are an elected member of the Local Authority (a Councillor), or if they work at the school for more than 500 hours in a consecutive period of 12 months (at the time of their appointment).

The skills you have could be very useful to our Governing Body. If you are someone with specialist skills, please consider applying.

The main role of the Governing Body is to provide the strategic direction for the school, to hold the Headteacher to account and to ensure that the school budget is well spent.

Further information is attached on what being a Governor would involve in terms of your time and commitment. There is an expectation that governors will attend training provided free of charge by the Local Authority.

If you are eligible, and wish to stand for election as a Parent Governor, you should complete a Nomination Form, together with a supporting Statement which should be no longer than 250 words, in support of your nomination. You will need to have your nomination supported by another Parent or Carer of a child also attending the school.

This vacancy is also advertised on the School website, where forms can be downloaded www.epschool.org. Should you wish to receive a paper copy of this correspondence please contact the Returning Officer, either by email clerktothegovernors@epschool.org or telephone on 01344 304567.

Nomination Form and supporting Statement should be marked 'Confidential' and returned for the attention of the Returning Officer, by email to clerktothegovernors@epschool.org or by post; to Easthampstead Park Community School, Ringmead, Bracknell, RG12 8FS.

Nominations forms must be received by **noon Friday 5 March 2021**. No nomination will be accepted after that date and time. Depending on the number of applications there may be an election process, which will be advised in due course.

Prospective nominees are advised that they will be subject to a check by the Disclosure and Barring Service if they are successfully nominated.

Yours faithfully

Mrs R Franco
Returning Officer

clerktothegovernors@epschool.org



Headteacher: Mrs Liz Cook MA, BA (Hons)