



# Easthampstead Park Community School

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1 March 2021

Dear Parent/Carers

We are now able to confirm the details of our COVID-19 testing and return to school programme. Attendance on site prior to Monday 8 March is only for EPCS6.

Students must strictly observe social distancing whilst on site and travelling to and from school. From Monday 8 March, students should attend in uniform so they are clearly identified as having a reason for being out of the house as we will still be subject to national lockdown. It is also an opportunity to check everything is in order for their return. Students will of course require a mask and hand sanitiser.

Please find below the schedule for each tutor group's opportunity to be tested for the first and second lateral flow test. Year 11 will have their second test on Monday 15 March. The third and final tests for all year groups will be in PE lessons during the week of Monday 15 March. Please check the schedule carefully and ensure your child is aware of the times they are required in for testing, to be in school and to participate in online learning.

We will only test students for whom we have consent but all students may need to attend the testing venue due to the need for supervision once school is in session. Please make sure you have checked the times carefully so we can manage social distancing and minimise waiting times. If you have siblings we may be able to accommodate you, contact Welfare for more details, paperwork will be organised by tutor group order so we will need notice.

## Testing schedule by Year and Tutor Group

Tutor Group	Tutor	Covid Test 1		Covid Test 2	
		Date	Time	Date	Time
<b>Year 7</b>					
7Y1 - 7D4	Mr J Sheldon	Monday 8 March	9.30am - 10.30am	Thursday 11 March	12.30pm - 1.30pm
7Y2 - 7D5	Mrs T Randle	Monday 8 March	9.30am - 10.30am	Thursday 11 March	12.30pm - 1.30pm
7Y3 - 7D6	Mr D Carpenter	Monday 8 March	9.30am - 10.30am	Thursday 11 March	12.30pm - 1.30pm
7X1 - 7D1	Miss A Greenshields	Monday 8 March	10.30am - 11.30am	Thursday 11 March	1.30pm - 2.30pm
7X2 - 7D2	Mrs L Crallan	Monday 8 March	10.30am - 11.30am	Thursday 11 March	1.30pm - 2.30pm
7X3 - 7D3	Mr M Lowe	Monday 8 March	10.30am - 11.30am	Thursday 11 March	1.30pm - 2.30pm
<b>Year 8</b>					
8Y1 - 8D4	Mr S Powers	Tuesday 9 March	9.30am - 10.30am	Friday 12 March	9.30am - 10.30am
8Y2 - 8D5	Mr S Blay	Tuesday 9 March	9.30am - 10.30am	Friday 12 March	9.30am - 10.30am



Headteacher: Mrs Liz Cook MA, BA(Hons)

8Y3 - 8D6	Miss K Johnstone	Tuesday 9 March	9.30am - 10.30am	Friday 12 March	9.30am - 10.30am
8X1 - 8D1	Mrs C Stevenson	Tuesday 9 March	10.30am - 11.30am	Friday 12 March	10.30am - 11.30am
8X2 - 8D2	Mr J Oates	Tuesday 9 March	10.30am - 11.30am	Friday 12 March	10.30am - 11.30am
8X3 - 8D3	Mrs F Bland	Tuesday 9 March	10.30am - 11.30am	Friday 12 March	10.30am - 11.30am
<b>Year 9</b>					
9Y1 - 9D4	Mr T Jones	Monday 8 March	1.30pm - 2.30pm	Thursday 11 March	9.30am - 10.30am
9Y2 - 9D5	Ms A Evans	Monday 8 March	1.30pm - 2.30pm	Thursday 11 March	9.30am - 10.30am
9Y3 - 9D6	Mr R Moth	Monday 8 March	1.30pm - 2.30pm	Thursday 11 March	9.30am - 10.30am
9X1 - 9D1	Miss K Lees	Monday 8 March	12.30pm - 1.30pm	Thursday 11 March	10.30am - 11.30am
9X2 - 9D2	Miss J White	Monday 8 March	12.30pm - 1.30pm	Thursday 11 March	10.30am - 11.30am
9X3 - 9D3	Mr J Clark	Monday 8 March	12.30pm - 1.30pm	Thursday 11 March	10.30am - 11.30am
<b>Year 10</b>					
10Y1 - 10D3	Ms T Dinklemann	Tuesday 9 March	1.30pm - 2.30pm	Friday 12 March	12.30pm - 1.30pm
10Y2 - 10D4	Miss S Burrows	Tuesday 9 March	1.30pm - 2.30pm	Friday 12 March	12.30pm - 1.30pm
10Y3 - 10D5	Mr P Coll	Tuesday 9 March	1.30pm - 2.30pm	Friday 12 March	12.30pm - 1.30pm
10X1 - 10D1	Mr J Proctor	Tuesday 9 March	12.30pm - 1.30pm	Friday 12 March	1.30pm - 2.30pm
10X2 - 10D2	Miss B Hobbs	Tuesday 9 March	12.30pm - 1.30pm	Friday 12 March	1.30pm - 2.30pm
<b>Year 11</b>					
11Y1-11D3	Mr M Wedge	Wednesday 10 March	9.30am - 10.30am	Monday 15 March	8.30am - 10.30am
11Y2-11D2	Mrs A Hird	Wednesday 10 March	9.30am - 10.30am	Monday 15 March	8.30am - 10.30am
11Y3-11D4	Miss C Pettipas	Wednesday 10 March	9.30am - 10.30am	Monday 15 March	8.30am - 10.30am
11X1-11D5	Mr M Stubbs	Wednesday 10 March	10.30am - 11.30am	Monday 15 March	8.30am - 10.30am
11X2- 11D1	Ms P Devine	Wednesday 10 March	10.30am - 11.30am	Monday 15 March	8.30am - 10.30am
<b>EPCS 6</b>	All tutor groups	Friday 5 March	8.30am - 10.00am	Wednesday 10 March	12.30pm - 1.30pm

**Plan for week commencing 8 March for testing, online learning and in school provision**

<b>Year 7</b>					
<b>Period</b>	<b>Monday 8 March</b>	<b>Tuesday 9 March</b>	<b>Wednesday 10 March</b>	<b>Thursday 11 March</b>	<b>Friday 12 March</b>
Tutor	Online lessons tutor	Roll call Return to school	Roll call	Online lessons tutor	Roll call
1	Independent work or attending for testing	Lessons in school	Lessons in school	Online lessons	Lessons in school
2	Independent work or attending for testing	Lessons in school	Lessons in school	Online lessons	Lessons in school
3	Online lessons	Lessons in school	Lessons in school	Independent work or attending for testing	Lessons in school
4	Online lessons	Lessons in school	Lessons in school	Independent work or attending for testing	Lessons in school

<b>Year 8</b>					
<b>Period</b>	<b>Monday 8 March</b>	<b>Tuesday 9 March</b>	<b>Wednesday 10 March</b>	<b>Thursday 11 March</b>	<b>Friday 12 March</b>
Tutor	Online lessons tutor	Online lessons tutor	Online lessons tutor	Roll call Return to school	Online lessons tutor
1	Online lessons	Independent work or attending for testing	Virtual trip challenges Online	Lessons in school	Independent work or attending for testing
2	Online lessons	Independent work or attending for testing	Virtual trip challenges Online	Lessons in school	Independent work or attending for testing
3	Online lessons	Independent work or attending for testing	Virtual trip challenges Online	Lessons in school	Online lessons
4	Online lessons	Online lessons	Virtual trip challenges Online	Lessons in school	Online lessons

<b>Year 9</b>					
<b>Period</b>	<b>Monday 8 March</b>	<b>Tuesday 9 March</b>	<b>Wednesday 10 March</b>	<b>Thursday 11 March</b>	<b>Friday 12 March</b>
Tutor	Online lessons tutor	Online lessons tutor	Roll call Return to school	Online lessons tutor	Roll call
1	Online lessons	Environment challenges day Online	Lessons in school	Independent work or attending for testing	Lessons in school
2	Online lessons	Environment challenges day Online	Lessons in school	Independent work or attending for testing	Lessons in school

3	Independent work or attending for testing	Environment challenges day Online	Lessons in school	Independent work or attending for testing	Lessons in school
4	Independent work or attending for testing	Environment challenges day Online	Lessons in school	Online lessons	Lessons in school

<b>Year 10</b>					
<b>Period</b>	<b>Monday 8 March</b>	<b>Tuesday 9 March</b>	<b>Wednesday 10 March</b>	<b>Thursday 11 March</b>	<b>Friday 12 March</b>
Tutor	Online lessons tutor	Online lessons tutor	Roll call Return to school	Roll call	Online lessons tutor
1	Online lessons	Online lessons	Lessons in school	Lessons in school	Online lessons
2	Online lessons	Online lessons	Lessons in school	Lessons in school	Online lessons
3	Online lessons	Independent work or attending for testing	Lessons in school	Lessons in school	Independent work or attending for testing
4	Online lessons	Independent work or attending for testing	Lessons in school	Lessons in school	Independent work or attending for testing

<b>Year 11</b>					
<b>Period</b>	<b>Monday 8 March</b>	<b>Tuesday 9 March</b>	<b>Wednesday 10 March</b>	<b>Thursday 11 March</b>	<b>Friday 12 March</b>
Tutor	Online lessons tutor	Online lessons tutor	Online lessons tutor	Roll call Return to school	Roll call Return to school
1	Online lessons	Online lessons	Independent work or attending for testing	Lessons in school	Lessons in school
2	Online lessons	Online lessons	Independent work or attending for testing	Lessons in school	Lessons in school
3	Online lessons	Online lessons	Independent work or attending for testing	Lessons in school	Lessons in school
4	Online lessons	Online lessons	Online lessons	Lessons in school	Lessons in school
C Hour	Online lessons	Online lessons	Online lessons	Lessons in school	Lessons in school

<b>EPCS 6 - Reminder testing period starts before Monday 8 March</b>					
<b>Period</b>	<b>Monday 8 March</b>	<b>Tuesday 9 March</b>	<b>Wednesday 10 March</b>	<b>Thursday 11 March</b>	<b>Friday 12 March</b>
Tutor	Online lessons tutor	Online lessons tutor	Online lessons tutor	Tutor time Return to school	Tutor time Return to school
1	Online lessons	Online lessons	Online lessons	Lessons in school	Lessons in school
2	Online	Online lessons	Online lessons	Lessons in	Lessons in

	lessons			school	school
3	Online lessons	Online lessons	Online lessons	Lessons in school	Lessons in school
4	Online lessons	Online lessons	Online lessons	Lessons in school	Lessons in school

## Testing Information

### Consent

It is strongly encouraged that students participate in the testing to keep themselves and others safe. We would be grateful if your consent could be given as soon as possible if you have not provided it already. We will send new consent forms to those families who we do not currently hold consent for, should your wishes have changed.

### Prior to arrival for testing

Please could you share with the students the attached document so that they understand the testing process. They will also be shown a video by their Heads of Year this week. Students should wear a mask and walk/cycle to school where possible. To reduce numbers on site we ask parents not to accompany the students to the test.

We know that some students may be anxious about testing. Please reassure them that they will be looked after, lots of faces in the test centre will be very familiar and they will be supported through each step. We have been operating the centre since the start of January, our vulnerable/key worker students have taken the test many times so the team are familiar with the process, looking after them will be our priority.

### On arrival

Please arrive at the correct time and enter via the lower playground entrance. Students should report to the rear door of the gym and join the queue socially distancing (staff will be there to direct them). Students should wear a face covering and sanitise their hands when asked.

### Registration

To help speed up the process, students will be pre-registered onto the NHS test system using the details we already hold. At the registration desk we will check that consent has been given and issue a named test card with a set of barcodes.

### Testing

Students will then enter the gym. Once at the front of the queue, students will be sent to a numbered bay. At the bay a member of staff will ask the student to remove their mask, blow their nose (bin the tissue) sanitise their hands and talk them through how to swab their mouth and nose, staff will absolutely look after them during the process.

Once the student has completed the swab, they will be asked to replace their mask and wipe down surfaces. Students will then follow the one-way system and exit the building. They should go straight home or back to lessons (if they have already returned to school).

### Results

We will process the tests on site and a result will be sent to the primary contact email and phone number on the school system. We have had some minor issues with the delivery of results through the NHS test system so if there is a positive test result we will contact you directly. If you do not receive the NHS message or a call from school, the test will have been negative. If there is a positive test then government advice regarding isolation must be followed. Students do not need a confirmatory PCR test when the test has been completed under supervision at school.

### Home testing

We are carrying out mass testing not only to keep the community safe but to train the students in how to test effectively. From the week beginning Monday 15 March we will issue students with home testing

kits. The expectation is that students will test twice weekly at home for the remainder of this term with families responsible for reporting the results. We will issue full information when we have it.

### **Online Learning**

As you can see from the programme above, a great many staff will be involved in testing. To test, plan and re-open quickly and safely will inevitably mean a reduction in live lessons. Therefore, from Friday 5 March, staff have been asked to deliver live lessons where possible, but otherwise to ensure independent work is set via Google Classroom. We would still like students to follow the timetable and access Google Classroom at the designated time to complete set work or attend the live lesson. Registers will be taken as normal during live lessons or by the teacher checking that the work has been uploaded.

### **Frequently asked questions**

*What happens if we receive a positive result?*

We will follow the same procedures as Test and Trace. Positive cases and close contacts have to isolate for 10 days.

*What about those who have already received a vaccination?*

Those who have had a vaccine will still need to test, at present those vaccinated may still carry the virus. If a positive result is received the isolation rules still apply.

*What about those with a confirmed positive case?*

If you have a confirmed positive result in the last 90 days you **are not required to test**. If you do attend and receive a positive result, the isolation rules will still apply.

*Is testing compulsory?*

No. However, we are strongly encouraging participation to keep the whole community as safe as possible.

*Are staff testing?*

Yes. Staff will be able to test up to twice a week.

*Will staff absence be an issue?*

Potentially. A small number of staff may not be able to attend the site for personal reasons or due to isolation. Where possible, staff will deliver live lessons from home with a Learning Supervisor monitoring the class.

*Do I have to attend school?*

Yes. The government have restored the normal legal requirements regarding school attendance. Individual concerns should be addressed to your Head of Year.

### **Finally**

In the meantime, thank you so much for your ongoing support. Whilst it may be a busy couple of weeks, we are delighted to be welcoming the students back. We will support them through the testing process and look forward to seeing them soon. Please bear with us whilst we follow the guidance and comply with the testing schedule required.

Yours faithfully



**Liz Cook**  
**Headteacher**