



6 January 2022

Dear Parents/Carers

Year 9 Parents' Evening 1, Thursday 20 January 2022, 4.30pm to 7.30pm - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on **Thursday 20 January 2022, 4.30pm to 7.30pm**. Attendance by students and parents is always an excellent opportunity to get to speak to all the subject teachers and get a real insight into how well your child is progressing.

Due to the current situation, we hope you appreciate that we will have to hold these appointments virtually using video call facilities. We ask that you book your appointments via the Parents' Evening Booking System and you will receive an email confirming your appointments.

To do this, please visit <https://eps.parentseveningsystem.co.uk> to book your appointments or click on the **Parents' Evening link** on the school website www.epschool.org.

You will need to log in using the following information:

Parent's Title (Mr, Mrs, Miss, Ms)	Parent's First Name	Parent's Surname	Parent's Email address
Student's First Name	Student's Surname	Student's Date of Birth (dd/mm/yyyy)	

You will have until the end of Wednesday 19 January to book your appointments. Appointments will run from 4.30pm until 7.30pm. Due to time constraints appointments will be limited to **5 minutes** and will be on a first come first served basis. If you have an issue which you need to discuss in more detail, then we ask that you arrange a separate appointment with the subject teacher at your convenience.

If your child has the same teacher for more than one subject, please only book one appointment with that teacher.

The Parents' Evening system will also be used to open the video call appointments, and you will need a device with a microphone and speaker, for example a smartphone or laptop/computer with a webcam to participate. Further instructions will be provided to you before the event.

We strongly urge you to attend this Parents' Evening, as Year 9 students will soon be selecting their options. This is an opportunity for both you and your child to get feedback from subject teachers, which will provide invaluable information as to suitability for their GCSE option choices next year.

We look forward to speaking with you and updating you on your child's progress so far this academic year.

Yours faithfully

Miss L Preston
Head of Year 9

