



1 April 2022

Dear Parents/Carers

Year 10 - End of Spring Term

It has been another good term for Year 10, achieving over 9,000 positive points since the February half term. We have had a lot of students taking up leadership opportunities, supporting departments which is so nice for me, as their Head of Year to see students giving back to the school. I hope that the students take the opportunity over the Easter break to prepare fully for their Pre Public Exams (PPE's) that will take place the week beginning 25 April 2022. All students have a copy of their examination timetable and the key is for revision to start sooner rather than later.

I would like to take the opportunity again to say thank you for all your support within my role and I am sure you will support Mr Puttick and Mrs Norris as well as you have supported me.

Equipment

The Easter break provides an excellent opportunity to replace and restock your child's equipment. A student that is not equipped, causes significant disruption to the learning environment and valuable learning time is lost as they are not organised. It also means they cannot be successful across the school day. We ask for your support with this, making sure you have agreed upon and purchased items to support your child. A personal reading book, their own water bottle and a fully stocked pencil case to fully engage with their learning are the minimum required. Upon their return to school, students will be provided with a student handbook and a place to write their timetable in. Stationery equipment can be purchased from school via your ParentPay account.

Uniform

When we return in April, Summer uniform will apply and students who wish to, may wear an EPCS logo polo shirt (light blue in colour), no other polo shirts may be substituted. Please note this is an optional uniform item. If students have outgrown their school shoes, please ensure that these are replaced in time. If students are without the correct uniform then we ask that you provide them with a dated and signed note and that the issue is rectified within three days. Students attending school without the correct uniform and without a qualifying note will have break and lunch time removed until the issue has been resolved.

Mobile Phones

All students in Year 7, 8, 9, 10 and 11 must hand in their mobile phone during morning tutor (Roll Call) as they are not permitted to have mobile phones in their possession. The phone should be silenced and notifications turned off. Students arriving late (after Roll Call) will be expected to hand their phone into Raising Standards for safekeeping. The phone will be collected by the late team when they enter via reception. If a student is late without a valid reason they will incur a 20 minute late detention to be served the same day after school.

Parents have agreed to these arrangements as part of the home school agreement so please do not make any other arrangement with your child. The only exception is made for students who for medical reasons have a medical monitoring device on their phone (currently 2 students in school). Students experiencing anxiety are advised to take regular breaks from their phone to support their health and well



being. This is not therefore a reason for them to be keeping a phone on their person. If they need support we have adults in school to support them. Parents wanting to communicate with their child during the school day should do so via the school office.

Students who have a planned appointment, for example, the dentist must let their tutor know. They can collect their phone from the Raising Standards office when they sign out at the Welfare office. When students arrive late to school after having attended an appointment, they should hand their phone in when signing in at the Welfare office.

Parents and students should be clear that the misuse of mobile phones will not be tolerated and failure to hand in their phone will be treated seriously by the school as it is in clear breach of our rules. Misuse of their mobile phone will be dealt with using the principle of "see it, hear it, and take it". If a student is found in possession of a mobile phone between 8.50am and the end of the school day, communication will be made home and the parent/carer will be responsible for visiting the school to collect the mobile phone by appointment.

We ask for your support with this and to explain our clear expectations to your child to avoid any conflict with staff. Full details of the school's Mobile Phone Policy can be found on the school website. Thank you for working with us to make sure the rule is applied equitably and fairly to all students and incidents involving students misuse of phones are minimised.

Medical issues

Please update the school regarding any changes in your child's medical history that will impact on our duty of care or compliance with standard school rules. Please email welfare@epschool.org with any details. Our welfare team will be happy to discuss with you any changes to ongoing conditions or medication and you should make sure any out of date medicines are replaced if still needed. Epipens and asthma inhalers need to be checked.

Communications

Please inform the school of any changes in your named contacts (**two are needed for legal reasons**) or if any other details have changed, for example your email, mobile phone number or address as it ensures you receive communications from the school. Please email info@epschool.org. If we need to get hold of you for any reason it is very important we can do so.

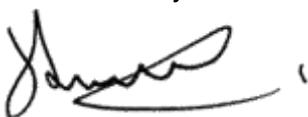
Attendance

We will continue working in partnership with WPA Education Welfare Services in promoting a positive approach to attendance. Could I please remind parents to contact the school before 8.00am if your child is unable to attend for any reason. The telephone number of our student absence line is 01344 304567 option 1 or 01344 390824 (direct line) and the e-mail address is attendance@epschool.org. It is likely that you will receive a telephone call or text message from the school if your child does not arrive and you have not informed us of the reason. Please respond to this so that records can be kept accurately.

Please note the school is unable to authorise holidays in term time following the DfE criteria even if the change of date is linked to COVID.

I would like to take this opportunity to thank you for all the support you have given over the last term and we look forward to working with you into the Summer term. We wish you a restful Easter break and we look forward to welcoming students back on **Tuesday 19 April, at 8.40am (Week A)**.

Yours faithfully



Miss K Swift
Head of Year 10