



King's Academy  
**Easthampstead Park**

## **Policy statement on provider access**

### **King's Academy Easthampstead Park: Provider Access Policy**

#### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

School Career Lead to be contacted regarding engagement, student career programme

**Richard Lake**

Richard.lake@epschool.org 01344 304567 ext 808

#### Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure A provider wishing to request access should contact [Name], [Job title],[Contact method]

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers:

All pupils in Years 7 – 11 are offered:

Target group	Careers and work-related education activities including financial capability, enterprise and employability	Careers information, advice and guidance
Year 7	<ul style="list-style-type: none"> <li>· Introducing and registering on ‘Career Pilot’ platform. Students begin to develop their own profile. Logging on and beginning to research and explore a range of opportunities</li> <li>· Development of aspirations, self-awareness and personal development through a varied and inspiring PSHE programme.</li> <li>· Introduction to STEM Careers</li> <li>· National Careers Week and National Apprenticeship Week events.</li> <li>· Access to employer visits</li> <li>· Updated Careers Padlet accessed through school website</li> </ul>	<ul style="list-style-type: none"> <li>· Access to employer visits and careers club lunch times or after school</li> <li>· External providers delivering STEM sessions, through school events and Crisscross days</li> <li>· PSHE programme.</li> <li>· Careers assemblies based around Labour Market information</li> <li>· Department based activities</li> </ul>

<p>Year 8</p>	<ul style="list-style-type: none"> <li>· Year 8 Careers lesson (intro to careers provision, decision making/informed choice, gender stereotyping)</li> <li>· Developing individual KS3 profile through KS3 resources.</li> <li>· Enterprise Challenge Day - Fujitsu</li> <li>· Dragons Den Final - Fujitsu</li> <li>· University engagement</li> <li>· National Careers Week and National Apprenticeship Week events.</li> <li>· Access to employer visits.</li> </ul>	<ul style="list-style-type: none"> <li>· External providers delivering STEM sessions, through school events and Crisscross days</li> <li>· PSHE programme.</li> <li>· Careers assemblies based around Labour Market information</li> <li>· Department based activities NCW and NAW</li> <li>· Careers Challenges from HE</li> <li>· Careers advice in a range of assemblies – Labour market Information</li> <li>· Access to employer visits and careers club lunch times or after school</li> <li>· Year 8 Surrey University programme</li> <li>· Armed Forces Army teamwork day</li> <li>· External providers delivering STEM sessions and project week activities</li> </ul>
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<p>Year 9</p>	<ul style="list-style-type: none"> <li>· Project Week Careers lessons –</li> <li>· Careers Fair and access to employer visits</li> <li>· GCSE options <ul style="list-style-type: none"> <li>- Career Pilot, personal interests, careers quiz, decision making skills</li> </ul> </li> <li>· Year 9 Options Evening</li> <li>· Experiencing external visitors.</li> <li>· Introduction to HE and Post 16 Pathways and benefits of university and apprenticeships.</li> <li>· Introduction to Armed Forces Careers – Leadership programme</li> <li>· Careers Fair - Year group visit to Worldskills career event in Birmingham</li> </ul>	<ul style="list-style-type: none"> <li>· Full time Careers Adviser in school</li> <li>· Individual careers information, advice and guidance for students</li> <li>· 1:1 support for SEN and PP students to support Option Choices.</li> <li>· Careers adviser supporting project week Careers Plan</li> <li>· Surrey University Y9 Exe University Scholars Programme</li> <li>· Alumni talks and workshops on option choices</li> <li>· External providers delivering STEM sessions and project week activities</li> </ul>
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<p>Year 10</p>	<ul style="list-style-type: none"> <li>· Work Experience Preparation – letter writing, CV's, job-search skills, support in securing placements, expectations in the workplace, setting targets</li> <li>· Health &amp; Safety in the Workplace</li> <li>· Mock Interview Day</li> <li>· 1:1 CIAG appointments for selected students</li> <li>· College Taster days</li> <li>· Apprenticeship awareness sessions</li> <li>· EHCP, PP and vulnerable transition support on 6<sup>th</sup> form day.</li> <li>· Careers talk from</li> <li>· Introduction to Apprenticeships</li> <li>· Introduction to Armed Forces Careers – Leadership programme</li> <li>· Supporting specific groups to aspire and inspire.</li> <li>· National Careers Week and National Apprenticeship Week events.</li> <li>· Using Career Pilot to inform next steps plans and explore a range of possible careers.</li> <li>· Introduction to STEM Careers</li> <li>· National Careers Week and National Apprenticeship Week events.</li> <li>· Access to employer visits</li> </ul>	<ul style="list-style-type: none"> <li>· Lessons in preparation for work experience with support and guidance, managed by work experience co-ordinator</li> <li>· Full time Careers Adviser in school</li> <li>· Individual careers information, advice and guidance for students.</li> <li>· Alumni talks and workshops in prep for employment</li> <li>· Women in Business sessions</li> <li>· Fujitsu – Business mentoring Plan</li> <li>· Support from Apprenticeship Skills and Knowledge (ASK)</li> <li>· Crisscross days to support university/External speaker/career Pilot.</li> <li>· Use of relevant/ new data to inform year group of local labour market information.</li> </ul>
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	<ul style="list-style-type: none"><li>· Updated Careers Padlet accessed through school website</li><li>·</li><li>· Assemblies supported by the Careers Enterprise Company</li></ul>	
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<p>Year 11</p>	<ul style="list-style-type: none"> <li>· Careers interviews for all Year 11 students</li> <li>· Post 16 small-group sessions</li> <li>· Assemblies from local FE, 6<sup>th</sup> Form and Apprenticeship providers – Post 16 Transition</li> <li>· Apprenticeship group work and support</li> <li>· Presentation on T Levels, Apprenticeships and traineeships</li> <li>· Aspirational study support sessions/Crisscross day</li> <li>· Careers Fair</li> <li>· Student and Parent EPCS6 information evening</li> <li>· Activate FE College Live virtual session Bracknell &amp; Wokingham - Reading</li> <li>· Transition support for selected students with an EHCP, PP and ‘at risk’ including college visits/tasters</li> <li>· National Citizen Service events</li> <li>· Higher Education Awareness – visits and assemblies. National Citizenship service.</li> <li>· Careers talks from Employers – LMI, STEM</li> <li>· National Careers Week and National Apprenticeship Week events.</li> <li>· Access to employer visits</li> </ul>	<ul style="list-style-type: none"> <li>· Individual careers information, advice and guidance for all Y11 students by CA in school</li> <li>· Transition support and guidance SEND</li> <li>· Year 11- 6<sup>th</sup> Form experience day</li> <li>· Application form guidance and support by CA and external providers</li> <li>· Interview preparation in project week</li> <li>· Interview support</li> <li>· Alumni events</li> <li>· External providers delivering STEM sessions and project week activities</li> <li>· Aspirational study support using ‘Revolution hive’ and ‘Positively You’</li> </ul>
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	<ul style="list-style-type: none"><li>· Updated Careers Padlet accessed through school website</li><li>·</li></ul>	
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Please speak to our Careers Leader, Mr R Lake (Richard.Lake@epschool.org) to identify the most suitable opportunity for you.

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approved: Autumn 2022

Date for next Review: Autumn 2023

Signed: Mrs L Cook (Headteacher)

Mrs R Rastall (Chair of Governors)